

## NEED HELP?

DO NOT RETURN TO STORE. PLEASE VISIT US AT:  
www.polygroupstore.com OR +1 (888) 919-0070

## TREE ASSEMBLY INSTRUCTIONS

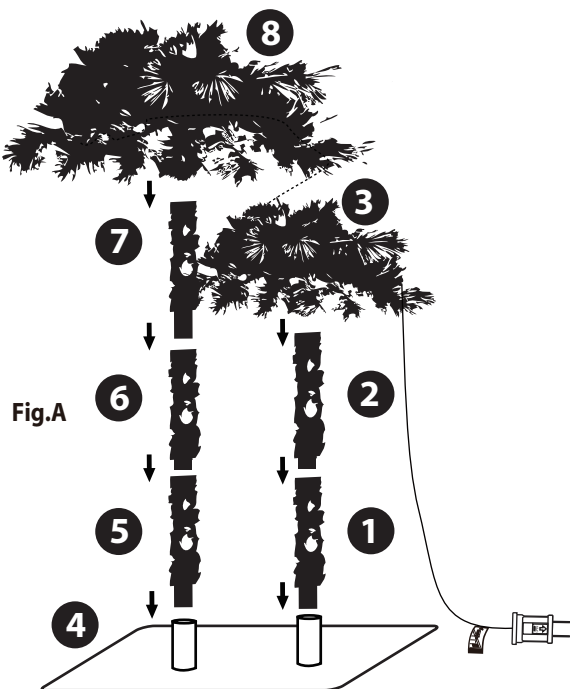
Congratulations on purchasing your new tree from **Polygroup®!**

Carefully follow the instructions below on how to quickly and easily set up your new tree.

## PACKAGE CONTENTS

Part	Description	Quantity
1	Tree Body	1
2	Tree Body	1
3	Tree Top	1
4	Stand	1
5	Tree Body	1
6	Tree Body	1
7	Tree Body	1
8	Tree Top	1

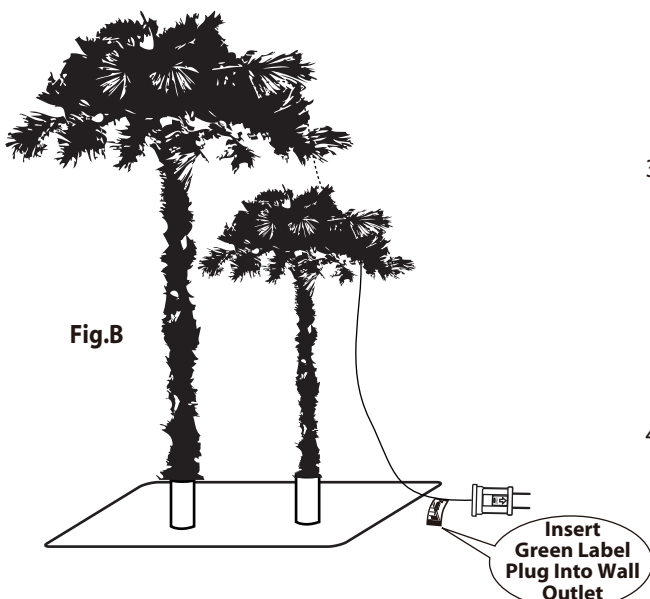
**\*Electrical Rating For The Tree  
(For Indoor and Outdoor Use)**  
120V, 60Hz, 0.51A



1. Before you start to assemble your tree, choose an appropriate location near a wall outlet.

2. For easy do-it-yourself assembly, the top trees and pole sections are attached coded labels to complete installation step by step. Before you start to assemble your tree, assemble and place on a level surface. **(See Fig.A)**

- (1) Insert the bottom trunk section ① into the square metal stand ④.
- (2) Insert the trunk section ② into the bottom trunk section ①.
- (3) Insert the tree top ③ into the top trunk.
- (4) Insert the other bottom trunk section ⑤ into the square metal stand ④.
- (5) Insert the trunk section ⑥ into the bottom trunk section ⑤.
- (6) Insert the trunk section ⑦ into the middle trunk section ⑥.
- (7) Insert the tree top ⑧ into the top trunk.



3. Connect the plug into the wall outlet. Your entire tree should now be lit. If some bulbs do not light or flickers, search for any bulbs loose, missing or broken bulbs. Replace bulbs promptly in order to maintain the performance of your pre-lit tree.

4. Shape and shift tree branches to fill in any gaps.

## STORAGE INSTRUCTIONS:

1. Remove all ornaments and decorations. For pre-lit trees, first unplug cord from the wall outlet and then disconnect light extension cord between each section of the tree.
2. Disassemble the tree from the top to the bottom. Start with the tree top and gently lift straight up to remove from section below.
3. In case of difficulty separating the tree pole (trunk), apply a small amount of lubricant at the joint and rotate the upper pole in both directions. Lift up the upper pole again.
4. Continue by gently lifting straight up each section(s) from the section below and fold all tips toward the pole until the bottom section is removed from the tree stand.
5. Carefully place all tree sections into shipping box and tape it shut.
6. When not in use, please store your tree in a cool, dry place away from sunlight. Exposing your tree to excessive heat or humidity may damage your tree.

## TROUBLESHOOTING TIPS

### For Pre-lit Trees, If The Tree Does Not Illuminate

1. Please check to make sure that all plugs are properly connected according to the color labels indicated in **Fig.B** and the power cord is plugged into the wall outlet. Refer to assembly guide for instructions.
2. Please check for blown fuses at the light string plugs and power cord plug. Replace as needed.  
Note: Please make sure to use appropriate replacement fuses as indicated on the light string plug and power cord plug.
3. Please check for loose, broken or missing light bulbs and replace as needed.

## SPARE PARTS

For pre-lit trees spare bulbs and fuses are also included.  
If extra parts are needed, please contact our customer service center.

## CUSTOMER SERVICE FOR CHRISTMAS TREES

For any questions, assistance, or missing parts, Do Not Return To Place Of Purchase. Please contact us at **+1 (888) 919-0070** or visit our website at **www.polygroupstore.com**. One of our customer service representatives will be happy to assist you.

Tree ID#: _____	Customer Name: _____
Tree UPC#: _____	Address:(No P.O. Boxes) _____
Store Purchased: _____	City & State: _____
Specify Problem: _____	Zip Code: _____
_____	Day Phone: _____
_____	Date Purchased: _____

TREE ID# IS LOCATED ON END PANEL OF BOX. TREE ID# IS REQUIRED WHEN REQUESTING REPLACEMENT PARTS.