

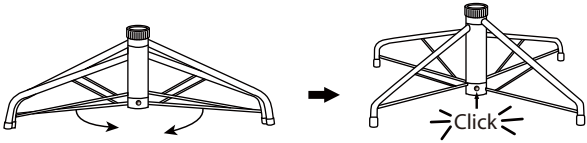
# TREE ASSEMBLY INSTRUCTIONS

Congratulations on purchasing your new tree from **Polygroup®!**

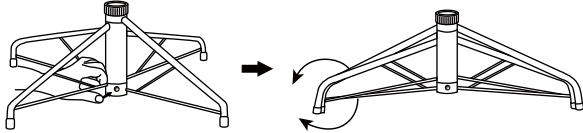
Carefully follow the instructions below on how to set up your new tree quickly and at ease:

1. Choose an appropriate location near a wall outlet.
2. Assemble the tree stand (**Fig. A**) and place on a level surface.

**Fig. A - Tree Stand Assembly**



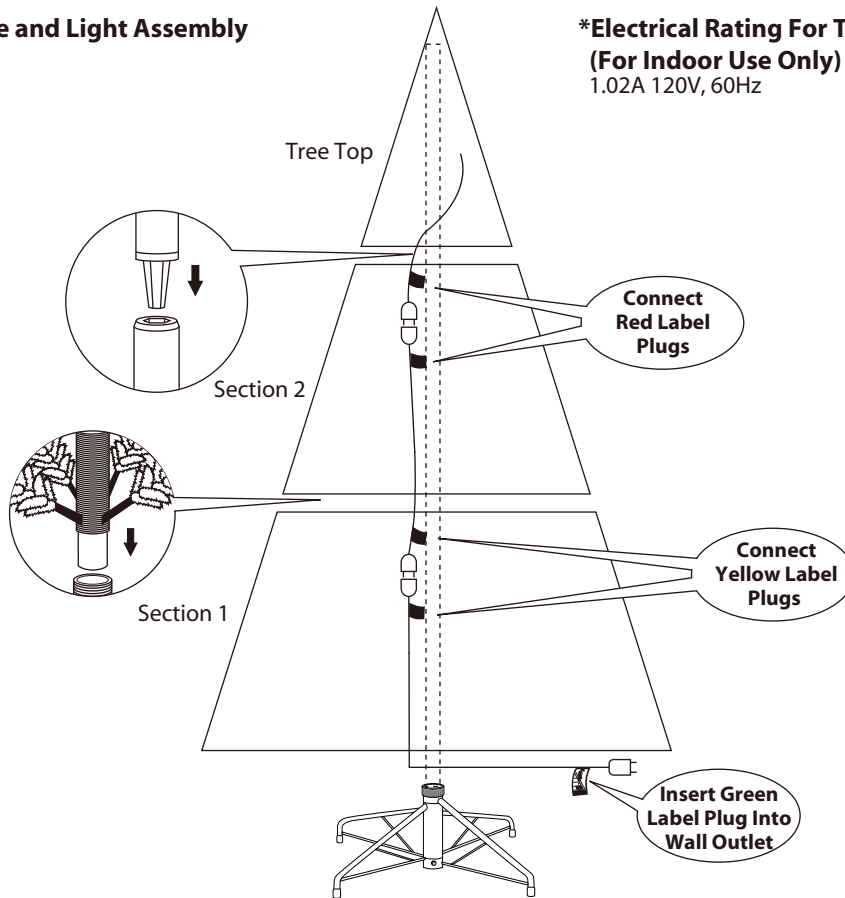
Pull apart tree stand legs until they snap and form an 'X' shape.



To close the stand, press the metal button and fold the legs together.

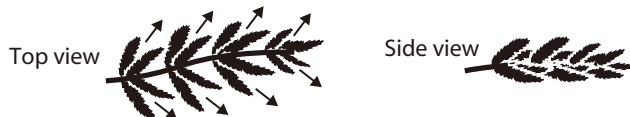
**Fig. B - Tree and Light Assembly**

**\*Electrical Rating For The Tree  
(For Indoor Use Only)**  
1.02A 120V, 60Hz



3. Each tree section is numbered with a tag. Please identify all sections before assembling.
4. Assemble the tree from the bottom to the top. Insert the pole of Section 1 into the assembled stand. Insert the pole of Section 2 into Section 1. Insert the pole of the tree top into Section 2. Ensure that all poles are firmly secure. Be sure that all wires are free of branch hinges.
5. Connect plugs of the same label color together, and then insert green label plug into the wall outlet (**Fig. B**). Your entire tree should now be lit.
6. Shape the tree from the bottom to the top. Start with the branches farthest from the pole – fan out in a star shape (**Fig. C**), and continue until the entire tree is shaped.

**Fig. C**



7. Slightly upsweep all tips for a fuller, uniform look. Shift branches to fill in any gaps. Your Christmas tree is now ready to be decorated.

## STORAGE INSTRUCTIONS

1. Unplug from the wall outlet first, and disconnect other plugs. Then remove all ornaments and decorations.
2. Disassemble the tree from the top to the bottom. Gently lift the pole straight up to remove from the section below, and fold all branches toward the pole.  
NOTE: In case of difficulty separating the poles, apply a small amount of lubricant at the joint, rotate the upper pole in both directions, and lift the upper pole again.
3. Carefully place all tree sections into the shipping box and tape it shut.
4. Store your tree in a cool, dry place away from sunlight. Exposure to excessive heat or humidity may damage your tree.
5. Keep out of reach of pets and children.

## TROUBLESHOOTING TIPS

### If The Tree Does Not Illuminate / Some Bulbs Do Not Light or Flicker

1. Check to make sure that all plugs and poles are properly and firmly connected as indicated in **Fig. B** and assembly instructions.
2. Disconnect from power source, then check for loose, broken or missing light bulbs and replace as needed.
3. Disconnect from power source, then check for blown fuses and replace as needed.  
NOTE: Please make sure to use appropriate spare fuses as indicated on the label plug.

## SPARE PARTS

This tree includes spare bulbs and fuses. If extra parts are needed, please contact our customer service center.

## CUSTOMER SERVICE FOR CHRISTMAS TREES

For any questions, assistance or missing parts, **Do Not Return To Place Of Purchase.** Please contact us at 1-888-919-0070 or visit our website at [www.polygroupstore.com](http://www.polygroupstore.com). One of our customer service representatives will be happy to assist you.

Tree ID#: \_\_\_\_\_ Customer Name: \_\_\_\_\_  
 Tree UPC#: \_\_\_\_\_ Address (NO P.O. Boxes): \_\_\_\_\_  
 Store Purchased: \_\_\_\_\_ City & State: \_\_\_\_\_  
 Specify Problem: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 \_\_\_\_\_ Day Phone: \_\_\_\_\_  
 \_\_\_\_\_ Date Purchased: \_\_\_\_\_

**TREE ID# IS LOCATED ON END PANEL OF BOX. TREE ID# IS REQUIRED WHEN REQUESTING REPLACEMENT PARTS.**