

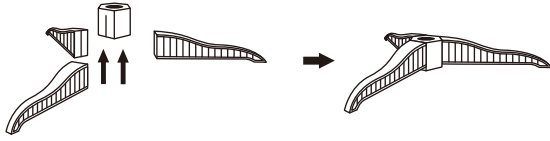
TREE ASSEMBLY INSTRUCTIONS

Congratulations on purchasing your new tree from **Polygroup®!**

Carefully follow the instructions below on how to assemble your new tree quickly and at ease:

1. Choose your desired spot for assembling the tree.
2. Assemble the tree stand (**Fig. A**) and place on a level surface.

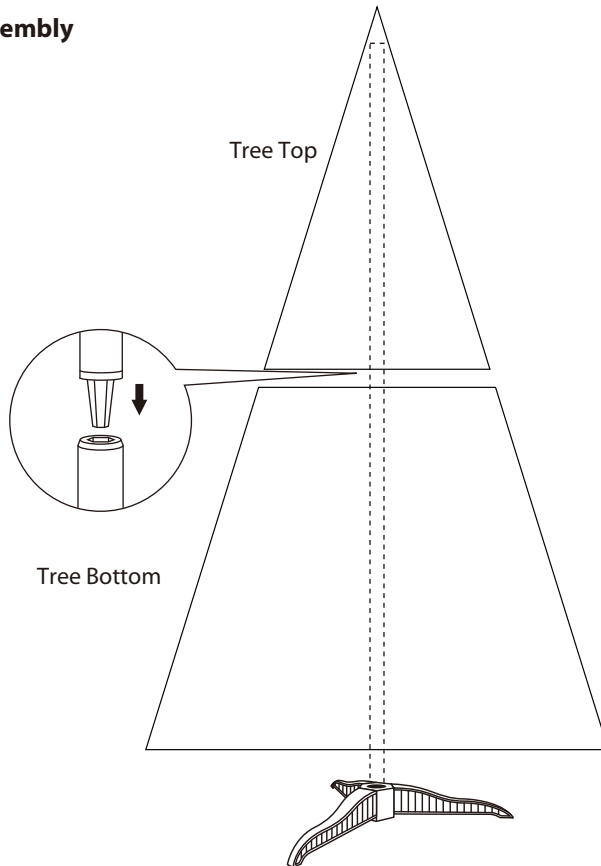
Fig. A - Tree Stand Assembly



Slide the legs up into the slots of the base on the trunk on the Bottom Section until firmly secured.

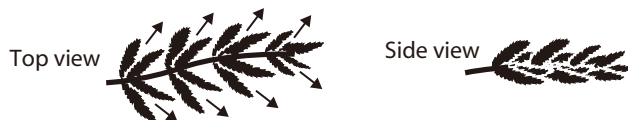
Fig. B - Tree Assembly

*** For Indoor Use Only**



3. Insert the pole of the tree top into Tree Bottom until firmly secured.
4. Shape the tree from the bottom to the top. Start with the branches farthest from the pole – fan out in a star shape (**Fig. C**), and continue until the entire tree is shaped.

Fig. C



5. Slightly upsweep all tips for a fuller, uniform look. Shift branches to fill in any gaps. Your Christmas tree is now ready to be decorated.

STORAGE INSTRUCTIONS

1. Remove all ornaments and decorations.
2. Disassemble the tree from the top to the bottom. Gently lift the pole straight up to remove from the section below, and fold all branches toward the pole.
3. NOTE: In case of difficulty separating the poles, apply a small amount of lubricant at the joint, rotate the upper pole in both directions, and lift the upper pole again.
4. Carefully place all tree sections into the shipping box and tape it shut.
5. Store your tree in a cool, dry place away from sunlight. Exposure to excessive heat or humidity may damage your tree.

CUSTOMER SERVICE FOR CHRISTMAS TREES

For any questions, assistance or missing parts, **Do Not Return To Place Of Purchase.** Please contact us at 1-888-919-0070 or visit our website at www.polygroupstore.com. One of our customer service representatives will be happy to assist you.

Tree ID#: _____ Customer Name: _____

Tree UPC#: _____ Address (NO P.O. Boxes): _____

Store Purchased: _____ City & State: _____

Specify Problem: _____ Zip Code: _____

_____ Day Phone: _____

_____ Date Purchased: _____

TREE ID# IS LOCATED ON END PANEL OF BOX. TREE ID# IS REQUIRED WHEN REQUESTING REPLACEMENT PARTS.