

## NEED HELP?

DO NOT RETURN TO STORE. PLEASE VISIT US AT:

[www.polygroupstore.com](http://www.polygroupstore.com) OR 1-888-919-0070

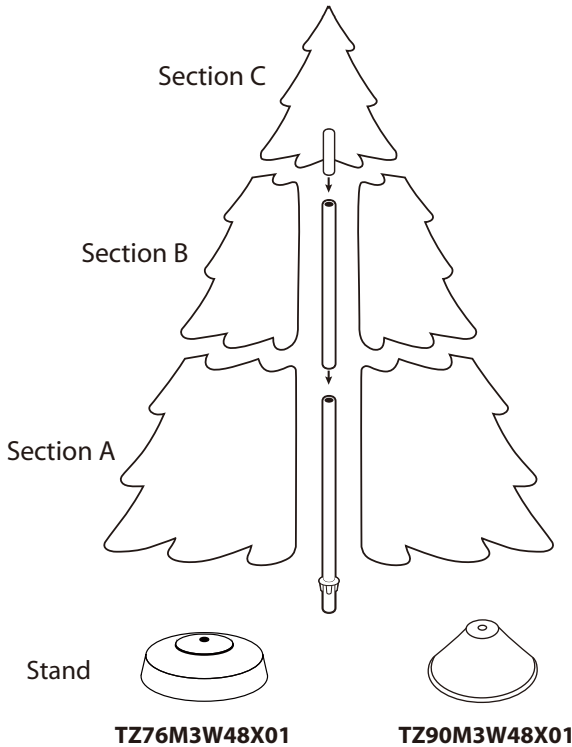
## Unpacking, Assembly and Shaping

Carefully remove contents from the carton. Contents will include:

1. Tree Top: Section C
2. Middle Tree: Section B
3. Bottom Tree: Section A
4. Tree Stand

**Do not discard carton! Use for Tree Storage.**

**CAUTION: MAKE SURE EVERYTHING IS CLEAR OF BRANCH HINGES**



- 1) Insert the bottom tree section into the stand body. Allow the branches to fall into place or gently pull them out and down.
- 2) Insert the tapered end of middle tree section pole into the bottom tree section pole. Allow the branches to fall into place or gently pull them out and down.
- 3) Place the tree top into the middle tree section pole. Allow the branches to fall into place or gently pull them out and down.
- 4) Begin to shape the branches working from the bottom to the top. Start with tips farthest from the pole, one to the right, one to the left, and one at the center of the main stem.
- 5) After shaping the whole tree following the previous steps, step back and take an overall look at the tree. Shift branches to fill any gaps. Slightly up sweep all branch tips for a uniform look.



Top View



Side View

## Disassembly and Storage

- 1) Gently lift off each tree section from top to bottom. Remove the stand from the bottom section.
- 2) Carefully place the tree sections back in the storage carton and tape it shut. Store carton in a cool, dry place where the emperature does not exceed 100 degrees Fahrenheit.
- 3) Keep out of reach of pets and children.

## CUSTOMER SERVICE FOR CHRISTMAS TREES

For any questions, assistance, or missing parts, **Do Not Return To Place Of Purchase**. Please contact us at 1-888-919-0070 or visit our website at [www.polygroupstore.com](http://www.polygroupstore.com). One of our customer service representatives will be happy to assist you.

Tree ID#: \_\_\_\_\_

Tree UPC#: \_\_\_\_\_

Store Purchased: \_\_\_\_\_

Specify Problem: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Customer Name: \_\_\_\_\_

Address:(No P.O. Boxes) \_\_\_\_\_

City & State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Day Phone: \_\_\_\_\_

Date Purchased: \_\_\_\_\_

**TREE ID# IS LOCATED ON END PANEL OF BOX. TREE ID# IS REQUIRED WHEN REQUESTING REPLACEMENT PARTS.**